

University of North Carolina at Asheville
CSAC Meeting
Blue Ridge Board Room
August 28, 2006 – 2 PM

CSAC Members: Debbie Decoteau, Helen Dezendorf, Brandon Hunnicutt, Andrea Jackson, Yuri Koslen, JoAnne McKnight, Debbie Race, Alicia Shope, Connie Schaller, and James Wise.
Guest: Marilyn Lonon

Approval of Minutes: Motion by Connie; Brandon seconded; all approved.

Chair's Report

Chair JoAnne McKnight reported on her meeting with Chancellor Ponder. The Chancellor reiterated that she expects CSAC to be an advisory board to the Chancellor. The chair explained that CSAC could be effective only by having good communication with the staff and that if we are going to express problems or concerns they must be articulated in specific terms and not with generalizations that morale is low. One opportunity for CSAC to participate is the university's strategic plan. We must represent constructive ideas and priorities. The Chancellor has charged us to: 1) Build a culture of confidence among all staff and 2) Advise the Chancellor of steps to be taken to promote a culture of inclusion among all staff.

Discussion of the Chair's Report

The question was raised as to how CSAC can participate in the strategic plan. The chair proposed that we emulate the UCC process and invite staff to participate in a conversation to bring forth issues that are important to staff. She suggested that this needs to be a democratic process and noted that the conversation needs to bring forth positive ideas and not the general disgruntled message that 'we don't feel very good'. The chair also proposed that CSAC develop a list of talking points to lead these discussions and that we form a sub committee to develop these preliminary talking points.

The point was made that CSAC needs to be visible on campus. We need friends among the faculty. We should attend faculty senate meetings and we need to invite a faculty representative to attend CSAC meetings. The strategic plan will provide concrete direction for the university during the next 5 years. Chancellor Ponder is taking care of the big picture. We need to identify what we can do for staff on this campus and we need to identify our role.

Talking Points Committee Formed

Andrea motioned to form a committee to develop talking points. Connie seconded. The motion carried. The committee will gather talking points and present this to CSAC for evaluation. The result will be similar to a position paper. Members: JoAnne, James Wise, Marilyn, Connie, and Yuri.

Research Committee

The Research Committee is to research other campuses and determine how they participate in the strategic plan. The members of the committee are JoAnne, Helen, and Brandon.

Next Meeting with Chancellor

The Chancellor will meet w/CSAC on Friday Sept 22 from 3-5. Those available include Andrea, Debbie, Yuri, Brandon, Helen, Joanne, and James.

Staff Assembly Delegates

Connie Schaller as outgoing chair will serve one year. JoAnne McKnight as current chair will serve two years. The third delegate was selected from among those who volunteered to be considered for the Staff Assembly representative roles: Lane Brown, Eileen Buecher, Jonalyn Crite, Becky Doyle, Jamie Marcus, Mike Mitchell, and Nancy Williams. Jonalyn Crite was elected as the third delegate with Nancy Williams as alternate.

Budget Discussion

We currently have \$142.09 in our account. Two thousand dollars has been moved from our account to Human Resources to cover both the Distinguished Staff Member and Community College initiative. Debbie and Andrea will work on a proposed budget for this year.

Next Meeting Agenda Items

CSAC has a lot of vacancies. This will be one of the topics at the next meeting.

Meeting adjourned at 3:40 PM.

Respectfully submitted: Helen Dezendorf, Secretary.