

University of North Carolina at Asheville  
CSAC Meeting  
Blue Ridge Board Room  
July 17, 2006 – 2 PM

**CSAC Members:** Ann Bass, Lane Brown, Debbie Decoteau, Helen Dezendorf, Brandon Hunnicutt, Mike Honeycutt, Andrea Jackson, Yuri Koslen, JoAnne McKnight, Leanna Preston, Debbie Race, Alicia Shope, Connie Schaller, and James Wise.

**Approval of Minutes:** Motion by Lane; Andrea seconded; all approved.

**Staff Assembly:** Connie reported that with the exception of ASU all of the statewide universities' staff councils have approved the charter and bylaws for the Staff Assembly. (ASU has a separate advisory committee for EPA and SPA staff) The charter and bylaws have been submitted to President Bowles for his signature.

Each university in the system will have 3 delegates to be elected by September 1, 2006. The first meeting is scheduled for October 16 – 17<sup>th</sup>. The Office of the President (OP)/General Administration (GA) will pay for travel and meals for all delegates. We will continue to have monthly video conferences. Connie reminded us that one of the winning arguments for the formation of this assembly was that staff knows ways to save the university money. We need to remember this and bring forth ideas.

Q: How will the delegates be chosen?

A: The bylaws state that the delegates will serve three year terms with one new delegate elected each year. Since this is the first election we will choose three delegates, one for a three year term, one for a two year term and one for a one year term. We will also elect an alternate. The election of delegates will be open to the whole campus, not just CSAC. Representation will not be proportionate to the size of the university. (It will operate more like the US Senate rather than the House of Representatives) In order to provide some continuity during the first year of the assembly, two of the delegates will be the outgoing chair and the current chair of CSAC.

**Welcome to the new CSAC members**

Debbie Decoteau - Financial Affairs  
Brandon Hunnicutt – Campus Police  
Yuri Koslen – Transportation  
James Wise - HVAC

We still need a representative from the chancellor's area (this would include the Reuter Center, Athletics and Institutional Research) and two from Finance & Operations.

**CSAC executive board 2006-07**

Chair: JoAnne McKnight  
Vice Chair: Andrea Jackson  
Secretary: Helen Dezendorf

Meeting adjourned at 2:30 PM

Refreshments served by outgoing chair Connie Schaller. (Thank you very much, Connie)

Respectfully submitted: Helen Dezendorf