

CSAC Meeting Minutes
Monday August 22, 2005
Blue Ridge Board Room

In attendance: Ann Bass, Lane Brown, Chris Castellani, Helen Dezendorf, Lauri Hollingsworth, Mike Honeycutt, Tammy Justice, Mary Carol Morrison, Roger Penley, Leanna Preston, Debbie Race, Connie Schaller, Alicia Shope.

Absent: Karen Anderson, Tony Davis, Sharon Whisenhunt, Lydia Gossett (excused)

Chair, Connie Schaller called the meeting to order at 2:05 PM

Connie presented each CSAC member with a 3 ring binder. The binder includes a copy of the current bylaws, proposed bylaws, list of meeting dates and committee members.

Connie reported on her meeting with Chancellor Ponder. Chancellor Ponder is interested to hear the concerns of staff employed at UNCA. CSAC has been asked to seek comments from the campus to present to the Chancellor sometime in mid-October. This will be an open discussion rather than a document.

An annual report is due to the UNC Office of the President (Molly Corbett Broad) by September 1, 2005. A summary sheet from previous reports submitted by the 16 constituent NC universities makes it clear that accomplishments as well as concerns are expected to be included in this report. This report will be a group effort with a signature page for all CSAC members to sign.

Brainstorming brought forth the following items to be included in the annual report: post card and email campaign to legislators re raises for state staff employees; career banding and need for funding; quality and cost of health care; understaffed units on campus; student scholarship fund raisers; staff representation on chancellor search committee; distinguished staff member; community college pilot program success (will now continue); wellness program; staff community service contributions (bulldog day, student move-in, other); training needed to update IT skills; Banner training; futility of performance evaluations when there is no funding to reward outstanding service.

In our next meeting we will review standing committees. Each CSAC member needs to serve on a committee and we will discuss length of service. We also need suggestions for speakers.

Approval of minutes: Leanna Preston, Mary Carol Morrison

Meeting adjourned at 2:57 PM