

University of North Carolina at Asheville
Chancellor's Staff Advisory Committee Meeting
Highsmith Blue Ridge Boardroom
June 19, 2006

Attending: Mike Honeycutt, Andrea Jackson, JoAnne McKnight,
Roger Penley, Leanna Preston, Debbie Race, Connie Schaller, Alicia Shope

Absent: Ann Bass, Lane Brown, Helen Dezendorf, Lydia Gossett, Tammy Justice,
Mary Carol Morrison, Sharon Whisenhunt

Guest: Marilyn Lonon

Chair called the meeting to order at 2:05 p.m.

Approval of Minutes: Motion by Andrea; Leanna seconded; all in favor.

CSAC Scholarship: Connie relayed that representing the committee, she sign the endowment papers, last week. In a question posed to Alex, re: "What's next?":

"Bill is looking over 5 of them I gave him and he'll sign them. Then I run them out to David Cogburn's office, retrieve them, and then the Chancellor signs them. Should be done by the week's end.

Then the Business Office is asked to set up two accounts for principal and income, and the Foundation Board ratifies all this in August. But it's pretty well done at this point.

The main point is betting you to accrue interest on July 1, and that should be done easily by getting all four signatures by then."

Elections: Lane is working to get a list of the vacancies. Human Resources cannot, yet, provide a breakdown between the Student Affairs & Academic Affairs staff, so we will hold the election combining SA & AA. At a later date, we may fill any vacancies pertinent to any future headcount.

As of the meeting, Connie relayed the following seats open:

Administrative/Financial Affairs – 2 (Lane Brown, Lydia Gossett)
Chancellor's Area – 2 (Ann Bass, Mike Mitchell)
Chancellor's Appointee – 1 (Sharon Whisenhunt)
Campus Operations – 2 (Tammy Justice, Herston Owenby, Roger Penley)

Annual Report: Connie asked for some items needing to be included:

- Holiday Senior Citizen Adoption (40)
- Wellness Fair
- Scholarship Endowment
- Community College Program
- Distinguished Staff Member
- Installation Representation
- Monthly Video Conference Attendance
- UNC Staff Councils Conference Attendance
- University Community Council

With no further old/new business, meeting was adjourned at 2:34 p.m.