

University of North Carolina at Asheville
CSAC Meeting
Blue Ridge Board Room
May 15, 2006 – 2 PM

CSAC Members: Lane Brown, Helen Dezendorf, Lydia Gossett, Andrea Jackson, JoAnne McKnight, Roger Penley, Leanna Preston.

Absent: Ann Bass, Mike Honeycutt, Tammy Justice, Mary Carol Morrison, Herston Owenby, Debbie Race, Alicia Shope, Connie Schaller and Sharon Whisenhunt.

Guest: Alex Comfort, Associate Vice Chancellor for Alumni and Development

Alex Comfort spoke to us about **CSAC's scholarship endowment**. It has taken several years to build to the \$10,000 level originally approved by the foundation board. Currently endowments must reach \$25,000, however CSAC's scholarship will be grandfathered at the lower amount. The account will be given two numbers: one for the principal and one for the interest. The foundation decides how much to pay out -- usually four or five percent. Every year the extra interest will be added to the principal to grow the endowment. There were some questions about the original discussions regarding endowing the scholarship and a rumor that administrative fees would be waived. There is no paperwork to support this. Alex doubts that anyone in the Foundation would have even considered this, and he doubts the accuracy of this rumor. Alex will check with some of the people who were part of the original conversation. The committee felt that we should proceed with establishment of the endowment even if it meant that fees would be owed. The fees are not significant. The usual fee is one percent of the interest each year. For example, if the overall fund had interest of 9% one year (our average over the last 7 years), a \$10,000 endowment would pay out 5% to the scholarship or \$500, 1% would be the administrative fee or \$100, and the remaining 3% (\$300) would go back to add to the principal to make it \$10,300. The next step will be to obtain the appropriate signatures (Chancellor Ponder, VC Massey, UNCA Foundation Board Chair and CSAC Chair) to establish the endowment.

Alex congratulated CSAC on the work that has gone into this scholarship and said that this contribution to a student's tuition often makes the difference between a student's ability to attend UNCA vs. a community college.

Approval of minutes: Andrea motioned JoAnne seconded. All approved.

Elections: Elections will be held in June. Several members are rotating off CSAC. According to the current bylaws we need to hold elections with representation from the various divisions on campus. Lane and Roger have agreed to serve on the election committee. We need to elect new officers including chair and vice chair. We do not have volunteers for these positions. The new term will begin in August.

CSAC's new role: There was a discussion regarding the Chancellor's suggestion that CSAC define a new role for itself. Until we have new bylaws we are bound by the current ones. We will proceed with elections and new officers and postpone any permanent decisions on restructuring to include new members after elections.

Some ideas:

- In-range salary increases – find a way to augment salaries

- Part of restructuring would be to have the chancellor present at CSAC meetings.
- Bring to the table the thinking of our colleagues
 - Collection of ideas
 - Present different directions/ alternatives to the chancellor
 - Provide the chancellor with a well considered study of how we can make things better
- Open hour w/students
- Open hour w/staff
- Once a quarter to meet w/the Chancellor
- Perhaps have meetings at different locations
- Focus on some key issue, a platform, something we are working on
- Professional development
 - Find support and money for this initiative
 - Trainer in HR?
 - Leadership
- Are we going in too many directions?
- Work toward a goal
- We as a group can't fix some problems. We need to find ways to boost morale that is within our grasp.
- Perhaps establish an events committee: sandwiches, ice cream socials, give staff something to look forward to.
- Child care on campus. Maggie Smith led this effort years ago and it came close to happening. It failed due to lack of funding.
- Network w/sister organizations on other campuses for other ideas.

Meeting adjourned at 2:54 PM

Respectfully submitted by: Helen Dezendorf