

## **CSAC Minutes**

6/21/04 – DH 242 – 2:00 p.m.

**In Attendance:** Karen Anderson, Brenda Barger, Ann Bass, Steve Elliott, Lydia Gossett, Lauri Hollingsworth, Mike Honeycutt, Andrea Jackson, Tammy Justice, Carole Pickard, Melanie Rhodarmer, Connie Schaller, Barbara Wallace, Susan Weatherford, Jeanene Wexler, Deidre Wiggins, Mike Wilson

**Absent:** Leanna Preston, Chrissy Wise

? Lydia relayed that all accounts remain the same.

CSAC Elections to be held June 28 – July 9, w/new board elections in July's meeting. Volunteers requested.

Chancellor is waiting for budget to make final decision on the Pilot Program for

Community College Classes (CCC); applications will be submitted to & approved by the CCC Committee.

Lydia will be meeting w/the Chancellor, upon his return from vacation, to summarize the past year & to discuss outstanding issues like the inclusion of the Distinguished Staff Members to Commencement ceremonies.

? Mike Honeycutt made a Staff Development suggestion for the motivational seminars "Fish!"

? Jeanene brought us up-to-date on the July 29<sup>th</sup> employee picnic. She reminded us to bring in yard sale goods for the scholarship, showed us party favors, "lots of food, games, & prizes."

? Lauri Hollingsworth is having a hard time w/the equity formula; has made some calls WCU has a formula that might address the Chancellor's concerns.

The State proceeding w/career banding; HR will be going to Raleigh on August 2-3 for training. OSP is banding career classifications, comparing them w/market rates, making appropriate market adjustments in a "cost neutral" process. We can expect this program to begin 2005.

The Committee asked Lauri to proceed working w/WCU to get a working equity formula, since career banding would not become effective until next year.

? Need to resurrect the CSAC Newsletter. Will need to get out four (4) issues during the academic year with the use of an editor.

? No further business. The meeting adjourned at 2:50 p.m.