

CSAC Minutes

04/19/04 – DH 242 – 2:00 p.m.

In Attendance: Karen Anderson, Brenda Barger, Ann Bass, Steve Elliott, Lydia Gossett, Laurie Hollingsworth, Andrea Jackson, Leanna Preston, Barbara Wallace, Jeanene Wexler, Deirdre Wiggins, Mike Wilson, Chrissy Wise

Absent: Mike Honeycutt, Tammy Justice, Carole Pickard, Melanie Rhodarmer, Connie Schaller, Susan Weatherford

Visitors: Buffy Bagwell, Richard Glass

- ? Meeting called to order at 2:05 p.m.
- ? Lydia welcomed Buffy Bagwell to the meeting to discuss the initiative to have the university systems move from the Office of State Personnel to self-governance.
- ? Buffy stated that the movement to have the state university system have it's own human resource system (much like the state hospital system) would require legislative approval. Buffy will provide more information and copies of memos/correspondence to the CSAC group to keep us informed. She also stated that the UNCA Human Resources office wants to do the right thing for UNCA employees and that the HR department is going to do whatever is necessary to stay in good standing with the Office of State Personnel. Buffy gave an update on the career banding initiative and stated that that initiative is not yet funded. She assured the group that she would keep us updated.
- ? Minutes from the April meeting were approved.
- ? Lydia reported that \$24 was spent on refreshments for the Retirement Estate planning workshop; Employee Appreciation Week was a terrific success and raised \$749 for the CSAC Scholarship fund
- ? The Misc Events Committee announced the next event will be a "Build Your Own Sandwich & Hallelujah We Made It!" celebration on Monday, May 10th, 11:30-1pm. Details will be sent via email.
- ? The Staff Development Committee completed their initiatives for this year and report there is \$11789.36 remaining in the fund.
- ? Jeanene Wexler will chair the Employee Picnic Committee. The first meeting will be on April 22nd and Jeanene will send out an email with details.
- ? Ann Bass will chair the CSAC Scholarship Committee and she will be sending out an email soliciting volunteers to serve on the committee.

- ? Lydia reported on the statewide video conference for all staff organizations. Nine schools have signed the salary resolution to be sent to the legislature. UNC-Chapel Hill took the lead in the teleconference and seemed very media savvy and adversarial with administration. Lydia will send out an email announcement on the next teleconference inviting everyone to attend.

- ? A pilot program has been funded for staff to attend community college classes. Guidelines and a selection process will be developed with implementation for Fall 2004.

- ? Lydia reported that her recent meeting with Chancellor Mullen touched on the reorganization of Student Affairs and Academic Affairs. Also, the In-Range Salary formula was discussed with Dr. Mullen reiterating his interest in the formula being reexamined to assure that the lowest paid employees receive benefit.

- ? A meeting to revisit the In-Range Salary formula is scheduled for the entire CSAC committee, April 29th, 2pm.

- ? The Distinguished Staff Award plaque has found a home at last. The plaque will be hung in the new Student Center.

- ? CSAC elections need to be held. Leanna Preston agrees to coordinate the election and will meet with Steve Honeycutt on the guidelines and previous election procedures.

No further business was introduced. The meeting adjourned at 3:12 p.m.