

## CSAC Minutes

7/21/03 – Red Oak Room – 2 p.m.

In Attendance: Rebecca Barraclough, Brenda Barger, Cindy Branton, Meg Dutnell, Lydia Gossett, Lauri Hollingsworth, Mike Honeycutt, Andrea Jackson, Marilyn Lonon, Carole Pickard, Leanna Preston, Connie Schaller, Deirdre Wiggins, Mike Wilson, Jill Yarnall

Visitors: Steve Honeycutt, Elise Henshaw

Absent: Karen Anderson, Ann Bass, Steve Elliott, Tammy Justice, Melanie Rhodarmer, Barbara Wallace, Susan Weatherford, Chrissy Wise

Election of officers: The following officers were elected as follows:

Chair – Lydia Gossett

Vice Chair – Connie Schaller

Secretary – Leanna Preston

Picnic Committee: There are over 115 staff and faculty members that have submitted their reservation form. There have been over 20 retirees to respond. There will be door prize tickets for those individuals that bring a covered dish. We have about 18-20 door prizes. We have had individuals sign up to participate in the contests, and a Bust Your Buns winner has been selected.

Staff Development: There will be a survey distributed on campus for staff development suggestions. We are still waiting to see if the Chancellor will match what we have raised.

Budget: There will be an e-mail going out to campus. The General Assembly approved the budget on June 30<sup>th</sup>.

We started off the year, knowing that we would have budget cuts. There is a 3.15% permanent reduction. This is about \$800,000. Part of the enrollment increase and the equity increase may go to help offset this cut. A decision has not been made at this time.

There is also a .77% non-recurring cut. This is about \$200,000.

We did get some repair and renovation money.

We also received \$500,000 in equity money that other schools did not receive.

Bonus leave time of 80 hours will be credited as of July 1<sup>st</sup> for those people employed at July 1<sup>st</sup>.

Bonus pay of \$550 will be given to those that are employed as of October 1<sup>st</sup>. Employees will receive this in their October paycheck. HR has not received

anything in writing about this bonus. They do not know if this will be subject to retirement.

Thank You: CSAC would like to thank Human Resources for listing employment opportunities in the Monday Morning.

Monthly Meeting 2003-04: The committee agreed to keep the meetings on the 3<sup>rd</sup> Monday of each month at 2:00. The August meeting will be moved to the 25<sup>th</sup> due to registration.

Mike's farewell speech: It's been a great year. Thank You. Please do not hesitate to speak up and volunteer. He would like to encourage everyone to feel ownership. You do spend about ¼ of your life on this campus. Remember, we ask that you be on one committee and help with one event.

New Business: The yard sale was written up in a national fundraising monthly publication. Jill will e-mail this to the entire staff.

Adjourned: 2:32 p.m.