

CSAC Minutes

2/18/02 - DH242 – 2:00 PM

In Attendance: Kathleen Ashley, Rebecca Barraclough, Sandi Booth, Cindy Branton, Meg Dutnell, Jay Gertz, Lydia Gossett, Elise Henshaw, Lauri Hollingsworth, Mike Honeycutt, Steve Honeycutt, Lee Krueger, Marilyn Lonon, Steve McKinney, Maggie Smith, Richard White, Nancy Williams, Diane Williamson, Jill Yarnall

Absent: Steve Elliott, Andrea Jackson

Approval of Minutes: Sandi Booth, Kathleen Ashley

Budget: There was an article in the Asheville Citizen -Times about budget cuts. The article said that all State agencies, with the exception of education, would have to give back 7% of their 2001-02 budgets. This article was misleading. Although we do not have to give back 7%, we do have to give back 4%. This is about 1 million dollars for UNCA. We have this amount set aside already, assuming that no departments overspend their budgets. At this time there is no information about next years budget. There is a freeze on hiring at the state level. Each institution decides whether to have a hiring freeze. UNCA has a 120-day freeze in effect.

Elections: A campus wide e-mail went out to let individuals know that it is time for CSAC elections. The following people responded: Andrea Jackson, Mike Wilson, Judith Leffe, Louis Toms, and Leanna Preston. This includes one person from the financial area, and 4 from the academic area.

Human Resources Update: There has been a tuition waiver in effect to cover one class per semester for employees. There is now a fee waiver to cover one class per semester for employees. This is supposed to be a university system wide waiver. We are not sure when this will take effect, as we have been given no direction on how to account for the waiver. The OSP regulations state that we are eligible to take a course at a community college and not pay tuition. There is also no direction on how to take implement this program. Human Resources would like to see this come about as part of the Career Pathing Program that they are trying to start. Buffy is to talk to Chancellor Mullen and see if he would be willing to have a discussion with the president of AB Tech concerning this matter.

Summer Picnic: It is time to start thinking about the summer picnic. It is usually held around the end of July. There is interest in having a yard sale again this year to raise money for the CSAC Scholarship Fund. The following people volunteered to be on the committee: Kathleen Ashley, Meg Dutnell, Mike Honeycutt, Elise Henshaw, Rebecca Barraclough, Lydia Gossett, and Maggie Smith.

CSAC Minutes: It was suggested that the approved CSAC minutes be sent via e-mail to the entire campus each month. This is similar to what the Faculty Senate does with their minutes. There was some discussion about whether the e-mail should just include a hyperlink, or the entire minutes. The majority decided they would like to see the entire minutes sent and see what response we might have.

Volunteer Questionnaires: If you have not turned in your questionnaires that Michelle Patrick addressed us about at the last meeting, please turn these in ASAP. They can be returned to Michelle Patrick or Maggie Smith.

Employee of the Quarter: The committee had its first meeting. They are starting to get ideas and will meet again this week.

Meeting adjourned at 2:35 p.m.