

CSAC Minutes

11/15/00 – HC37 – 10:00

In Attendance: Kathleen Ashley, Sandra Booth, Cindy Branton, Meg Coxie, Steve Elliott, Cathy Foister, Elise Henshaw, Lauri Hollingsworth, Mike Honeycutt, Steve Honeycutt, Andrea Jackson, James Johnson, Marilyn Lonon, Maggie Smith, Richard White, Deirdre Wiggins, Carolyn Williams, Diane Williamson

Absent: Nancy Williams

Visitors: Buffy Bagwell, Tricia Tomberlin

In-Range Salary Increases – Arthur Foley recommended funding in-range salary adjustments. The increases are planned for the January 2001 paychecks but Human Resources and the Budget Office have work to do before the increases are official.

Position Paper – Marilyn Lonon is finalizing the CSAC paper on issues important to the staff and needs changes to be sent to her by 11/22/00. Suggestions on announcing the paper to the campus are also welcomed.

Minutes Approval – the minutes to the 11/22/00 meeting were approved.

Institutional Effectiveness Report – Pat McClellan is working on workshops for the staff to help prepare departmental Institutional Effectiveness Reports. There was general agreement that it would be good for supervisors and non-supervisors to attend. The date will be announced but there was general agreement that Wednesdays in the mornings/afternoons would be good times.

Gay and Lesbian Student Association – members of this student group appeared before the Chancellor's Cabinet complaining of harassment from some members of the student body and through anonymous phone calls. Several members applauded efforts for additional diversity training for the campus but also wanted immediate solutions. Several members, outside their CSAC role, volunteered to attend meetings if needed. Involvement of the campus ministries was also suggested. Other suggestions included having faculty have class discussions on respect and tolerance, and telling students attending orientation they will be attending a diverse campus.

CSAC Scholarship – will meet 12/14/00 to determine scholarship winner. The committee will also explore taking part of the funds each semester and working toward endowing the scholarship. Cathy Foister felt it would show a long-term commitment to the students by the staff if we worked toward endowing the scholarship. Further discussions will take place during the Spring 2001 selection process.

Holiday Luncheon – members were asked to remind staff members of the holiday luncheon on 12/15/00 from noon until 2:00 in the Dining Hall. The Arboretum, Kellogg Center, and Pegasus Press people have been invited.

Sub-Committee Report – Fund Raising

Richard White is working with University Relations as CSAC's representative on the annual capital campaign. They met with an outside consultant, Sue Washburn, and discussed ways to increase fund raising. Alex Comfort will speak at the 12/20/00 CSAC meeting to discuss the process.

Bond Meeting Report – approximately 40 staff, faculty, and students attended the bond meeting on 10/26/00. This meeting gave administration a way to educate the campus on bond issues.

Honor Code Committee – Melanie Rhodarmer in Housing and Residence Life will be representing the staff on the Honor Code Committee. This committee was formed by SGA and hopes to provide the students with standard guidelines on classroom conduct.

CSAC Spring 2001 Meetings – Marilyn Lonon will verify HC37 is available during the spring semester and schedule it for CSAC.

Meeting adjourned at 11:25 a.m.