

CSAC Minutes
03/21/01 – HC37 – 10:00

In Attendance: Kathleen Ashley, Cindy Branton, Meg Coxie, Steve Elliott, Cathy Foister, Elise Henshaw, Lauri Hollingsworth, Mike Honeycutt, Steve Honeycutt, Andrea Jackson, James Johnson, Marilyn Lonon, Maggie Smith, Richard White, Deirdre Wiggins, Carolyn Williams, Nancy Williams, Diane Williamson

Absent: Sandy Booth, Annis Lytle

Visitors: Pat McClellan, Buffy Bagwell

Approval of Minutes: Elise Henshaw, Carolyn Williams

UPC Update – Steve Honeycutt reported the University Planning Council was working on a vision statement for the university. Also discussed by UPC was a computer refresh plan for the campus with computers being replaced on a three or four-year cycle.

Parking Appeals Update – Mike Honeycutt reported the Parking Appeals Commission is developing a policy to let employees park in loading zones when unloading items from their cars. The commission has also discussed the parking problems the bond construction will cause and is looking for alternatives. Several members asked if it was possible for students to get faculty/staff decals. Diane Williamson reported this is against policy and all violations should be reported to Public Safety.

Campus Picnic – July 20, 2001 was selected as the date for the campus-wide picnic. Efforts will be made to accommodate the Chancellor's schedule but he may not be able to attend.

CSAC Elections – Steve Honeycutt is exploring the possibility of holding CSAC elections via the web. Those employees not wanting to vote via the web will be given a paper ballot. Steve will send a list of the staff members who will be running for office in an email message to all staff members.

Budget Cuts – further budget cuts are expected from General Administration. The proposed university budget for 2001-2002 will most likely be reduced by \$342,000. Other proposed changes include: a 4% tuition increase for undergraduate students, a 6% tuition increase for graduate students, 2% salary increase for state employees, 5% increase for judicial employees, 4% increase for community college employees, \$150,000,000 added to the state health plan, and reducing the state's contribution to the retirement plan from 5.33% to 2.83%.

CSAC Scholarship – changes to the scholarship are proposed to work toward the \$10,000 required to endow the scholarship, increase staff involvement, and to increase the amount of money available to students. The proposed changes are:

1. First \$500 of all money raised goes to scholarship.
2. Everything above \$500 is split with the first half going to the endowment and the second half added to the first \$500 and given to the students.

Steve Honeycutt suggested there should be a mechanism established to revisit the plan after three years to decide if sufficient progress was being made toward the endowment.

Bond Money – Marilyn Lonon will contact the Chancellor about the plans for the bond money. Mike Honeycutt suggested a monthly email message be sent to the campus giving updates including status of current projects, potential problem areas on campus, etc.

Bonus Plan – Mike Honeycutt suggested CSAC explore the possibility of establishing a bonus plan for the SPA employees on campus. Pat McClellan suggested it was similar to the awards received by the faculty and it is difficult to be totally fair with the process. Carolyn Williams suggested the award be geared toward a problem the employee solved rather than the employee. Steve Honeycutt suggested there should be three potential awards including a single employee award, a team award, and a third award reserved for acts of heroism, etc. Kathy Foister suggested the CSAC newsletter would be a good place for stories about employees who do an outstanding job. It was suggested this might be an area the Enhancement Committee could cover.

Meeting was adjourned at 11:30

