

Guidelines for General, Tenure Track Faculty Reassigned Courses in 2011-12

Total Faculty Positions	229
Lecturers and Visiting Professors	-50
Faculty with Reassigned Time (Department Chair, Program Director, Endowed Prof, SACS, Center for Jewish Studies, etc.)	-50

Estimate # Faculty Eligible for Reassigned Time 129
Estimate 50% of Eligible 65

Who is eligible?

- Tenure Track faculty without any reassigned time from other sources.

Who is not eligible?

- Lecturers, visiting professors, faculty with PDLs in the prior or current academic year, department chairs, program directors, endowed professors, faculty on special or appointed administrative assignments, such as Center for Teaching and Learning, Undergraduate Research, Key Center, SACS, etc.

Policies and Guidelines:

- Departments awarding a one-course, reassignment to faculty in their department must still show an average of four (4) Organized Course Sections (OCS) per faculty for their department in Fall 2011. Courses that count has OCS are regular lecture sections, recitations, labs, internships, and field work courses that enroll at least five (5) students. It is recommended that departments award over half of the reassigned courses for Spring 2012.
- A course reassignment is the equivalent of three (3) contact hours. All faculty are expected to have contact workload hours from OCSs that equals their expected workload hours. For most faculty, this should be 24 contact hours per academic year. Faculty who receive a reassigned course must have a contact hour load for the year of 21 contact hours. In some cases, especially when faculty teach a mixture of three and four semester hour courses, this may require that some faculty teach > 12 in one semester in order to have a course release in the other semester.
- Departments are responsible for ensuring the availability of courses required for ILS and their major. In many departments, this may be achieved by slight increases in class size, i.e. raising a class limit of 20 to 23, or decreasing the number of special topic, elective courses. Although the OCS limit is five or more students, classes enrolling less than 10 students may be evaluated for their direct applicability to a degree.
- The program area Deans will work with departments to determine an expected *range* of Student Credit Hours (SCH) to be generated by the department. The expected *range* of SCH will be based on the UNC General Administration's definitions of SCH needed for faculty positions per discipline category *multiplied by the number of departmental faculty FTE, adjusted for approved faculty reassigned time.* (A department with 6 FT faculty, where the Chair has six hours/year release and another faculty has three hours/year program area release, would count as 4 FTE + 0.75 FTE+ .875 FTE = 5.625 FTE.)
- Assuming that the reassigned policy continues into 2012-13, faculty may not receive a course reassignment in two successive years.
- Faculty receiving a course reassigned time must account for the time on their annual faculty records.